

Castle Rock Region Central Enrollment



Welcome to Douglas County Schools


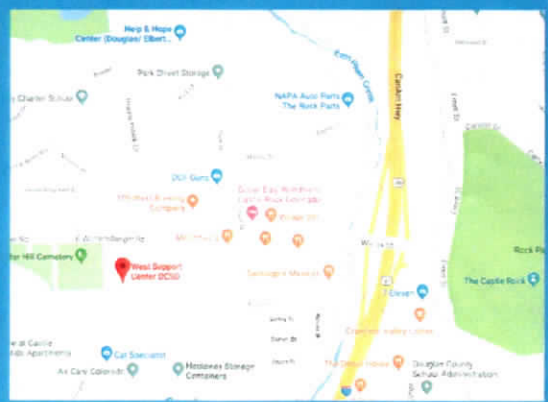
All new K-12 enrollments for the Castle Rock Area will be processed by Central Enrollment located at **DCSD West Support Center, 701 Prairie Hawk Dr, Castle Rock, CO 80109.**

New students will be enrolled via Online Enrollment in the Castle Rock Area. Douglas County Schools have 2 options for parents to enroll.

- ★ Parents may access the enrollment application via a computer making sure documents are available in an electronic format. *Please note, the application is not compatible with phones or tablets.* Documents should not be uploaded with a phone camera photo. OR
- ★ Proceed to Central Enrollment where computers and scanners are available for registration.

Before you begin, please gather the following. For a detailed description go to dcsdk12.org/enrollment

- State ID or a Driver's License
- Student(s) Birth Certificate
- Student(s) Immunization Record
- Proof of Residency – (Warranty Deed, Deed of Trust, Property Tax Notice, Lease Agreement, County Assessor Page or [Notarized Proof of Residency](#) letter from the person you are living with).
- Household Information – address and phone numbers. Parent information – addresses, email addresses, and phone numbers
- Emergency Contacts – addresses, email addresses, and phone numbers
- Student information – demographic information, transcript (grades 10-12) or report card and health/medication information

Option #1	Option #2
Home Registration - Computer & Scanner Available	West Support Center - Come in. We can help. 701 Prairie Hawk Dr, Castle Rock
<p>Go to dcsdk12.org/enrollment Click on Central Enrollment (Coming Soon) https://campus.dcsdk12.org/icprod/OLRLoginKiosk/icprod</p> <p>Make sure you have access to all your documents. When the application is complete remember to click on the</p> <div style="text-align: center;">  </div> <p>Red Submit Button</p>	

Hours of operation: Monday thru Friday 8 a.m. to 3:30 p.m.

More Information: dcsdk12.org/enrollment

Questions call: 720-433-1242 or email OLR_Help@dcsdk12.org

DCSD West Support Center, 701 Prairie Hawk Dr, Castle Rock, CO 80109

